



Identification Record for a Signatory to an Account – International Customers 'Technocash s.21 International Form'

This original form and certified copies of identification documents must be posted to: PO Box 618, Parramatta, NSW 2124 Australia. As an interim measure all documents can be faxed to Technocash at +61 2 96871911, or can be scanned and emailed to info@technocash.com.

Technocash may be contacted if you require any assistance completing this form:
Phone: + 61 2 9687 1900
Email: info@technocash.com
Online feedback: www.technocash.com

Part A: Details of Signatory

1. Name of Signatory

Surname

Given Names

2. Account name/title (if unknown leave blank)

3. Account Number (if unknown leave blank)

4. Signature (to be signed in the presence of referee)

Part B: Documents examined by Referee

5. Primary identification document – Birth Certificate, citizenship certificate, or international travel document (e.g. passport)

Type of Document
Name on Document (cannot be initials)
Document Number
Date of Birth
Date of Issue
Office of Issue*

* For a travel document, show country of issue

6. Secondary identification document/s

6a. Document 1

Name on Document (cannot be initials)
Date of Birth

Address
State
Postcode

Type of Document
Document Number
Issued By
Date of Issue
Date of Expiry

6b. Document 2

Name on Document (cannot be initials)
Date of Birth

Address
State
Postcode

Type of Document

Document Number

Issued By

Date of Issue

Date of Expiry

Part C: Details of Acceptable Referee

7. Name of Acceptable Referee

Surname

Given Names

8. Occupation

9. Address

Address

State

Postcode

10. Category of referee (see list overleaf)

Part D: Statement by Acceptable Referee

11. I have known the signatory for a period of (minimum 12 months):

12. The signatory has been commonly known to me by the name shown in Part A for a period of:

13. Where the name on the primary identification document differs from the name used by the signatory in relation to the account, the explanation given by the signatory is:

14. Where only a secondary identification document is provided, the explanation given by the signatory for why no primary identification document was provided is:

15. The signatory signed the identification reference in my presence. I have examined a Primary Document and two Secondary Documents as detailed in Part B and have signed and attached certified copies of the original Documents.

16. Signature of the Acceptable Referee

Date / /

Businesses: Please complete Part E overleaf.

Part E: Business Details

Complete this section if the Account name/title for your Technocash account is in the name of a business.

1. Name of Business

3. Business Phone Number

2. Address of Business (must not be a P.O Box)

4. Business Email

Registration Documents

- (a) If the account is held in the name of a body corporate, you MUST attach a copy of the certificate of incorporation.
(b) If the account is held in a business name, you MUST attach a copy of the certificate of registration of the business name.
(c) If the account is held in the name of an unincorporated association, you MUST attach a copy of the instrument authorising the signatory to sign.

Checklist

1. Take your Identification Record Form and 100 points of Identification to an acceptable referee.
2. Make sure Parts A, B, C and D are completed (businesses also complete Part E).
3. Signatory and referee to sign the Identification Record Form.
4. Referee to certify copies of your Identification Documents.
5. Send all documents to Technocash (businesses include Registration Documents from Part E).

Notes of guidance for completing this form

An Identification Record must be signed in the presence of an Acceptable Referee. An Identification Record is to be provided for each signatory to an account and comprises a written and signed reference by a person within a specified class of Acceptable Referees. The reference must set out the name used by the signatory in relation to the account and must state that:

- The referee has examined:
 - a specified primary identification document for the signatory in that name; and
 - two secondary identification documents for the signatory in that name.

The referee must also confirm they have signed and attached to the Identification Reference copies of the original identification documents examined.

Primary Identification Documents are:

- birth certificate;
- citizenship certificate;
- international travel document:
 - current passport;
 - expired passport which has not been cancelled and was current within the preceding 2 years;
 - other document of identity having the same characteristics as a passport (e.g. this may include some diplomatic documents and some documents issued to refugees).

Secondary Identification Documents are documents (other than a primary identification document) which establish the identity of the signatory e.g. a driver's licence. Please Note: Primary and Secondary Identification Documents must have at least one given name plus surname in full (not initials).

The Identification Documents you provide must be sufficient to satisfy a '100 Point Check.' For more information see:

<http://www.austrac.gov.au/guidelines/forms/201.pdf>

Categories of Acceptable Referees (must have known you for at least 12 months)

- (1) A legal practitioner (however described) of a Court (e.g., solicitor, barrister, attorney, magistrate, judge).
- (2) A notary public or justice of the peace, or holder of a position equivalent to that of a notary public or justice of the peace as defined in the jurisdiction of the signatory.

NOTE: If at all possible, the referee should be from Categories (1) or (2). If this is not possible, referees from Categories (3) – (7) may be used.

- (3) A diplomatic or consular officer of an Embassy, High Commission or Consulate.
- (4) An employee or agent of a financial institution who is authorised by the financial institution to open accounts with the institution.
- (5) An employee of a bank carrying on business outside Australia: (a) that does not have an authority under section 9 of the *Banking Act 1959*; and (b) that is engaged in a transaction with a cash dealer; who is authorised by the bank to open accounts with the bank.
- (6) An accountant, being a member of a professional body within the jurisdiction of the signatory equivalent to professional bodies in Australia including the Institute of Chartered Accountants, the Australian Society of Certified Practising Accountants, the National Institute of Accountants, the Association of Taxation and Management Accountants, and the National Tax and Accountants' Association Limited.
- (7) The holder of, or an authorised representative / proper authority holder of, a licence under sections 780, 781 or 913B of the *Corporations Act 2001*, that has complied with the requirements of section 912A of that Act.



Verifying the Identity of a Signatory to a Technocash Account

Why do we need verification?

As Technocash accounts hold money, it is important that a person operating that account is properly identified. This is for their protection and for the protection of others. This is also a requirement of Technocash's government licence.

Who is a signatory of a Technocash Account?

This is any person who operates the account – such as the person with the account number and password, or a person on whose behalf transactions on the account are effected.

Who verifies the identity of a signatory?

This person is called the referee. The referee must be a reputable person and fit within one of our categories of acceptable referees, such as a lawyer or notary public, and must have known you for at least 12 months. A full list is set out previously.

What documents must be provided to provide identity?

You must provide a Primary document and two Secondary documents which show your full name.

Primary document is a birth certificate, citizenship certificate, or international travel document such as a passport.

Secondary document is a document that is not a Primary document, and that shows who you are. Examples of Secondary documents include driver's licence, credit card, health care card, bank statement, rent certificate, and phone bill.

Is a copy of the documents required?

Yes. Copies of all documents must be attached and certified as true copies by the Referee.

Suggested wording: "I, (name of referee), (occupation of referee), certify that today, (insert date), I have sighted the original copy of this document and certify this to be a true copy."

How are the Identification Record and certified documents sent to Technocash?

The original form and certified copies of identification documents must be posted to:

Technocash Pty Ltd
PO Box 618, Parramatta,
NSW 2124 Australia.

As an interim measure all documents can be faxed to Technocash at +61 2 96871911, or can be scanned and emailed to info@technocash.com.

Privacy of your information.

Any information you provide to Technocash will remain strictly confidential. We will only disclose your information to appropriate Government authorities upon formal request.